



Board Meeting February 2024

Record

Call to order and public comment

FEB 20, 2024

AGENDA ITEM	TIME	LEAD	ACTION REQUIRED	
			PURPOSE	PREWORK
Welcome & Call to Order	5:30	N. Rowles		Sign in to Zoom if accessing remotely
1. Public Comment (Please sign-in) 3 min slots, 10 slots max	5:30-6:00	N. Rowles	Inform	
2. Consent Agenda (Batch Vote) Minutes December 11, 2023 Minutes December 28, 2023 November 2023 Check Register December 2023 Check Register	6:00-6:05	N. Rowles	Vote	Please read through the documents for approval prior to the meeting
3. Finance Committee	6:05-6:15	J. VanDyke	Inform and Discuss Vote if necessary	Review financials sent in board packet
4. Academic Committee	6:15-6:25	Charles	Inform and Discuss Vote if necessary	
5. Governance Committee	6:25-6:35	N. Rowles	Inform and Discuss Vote if necessary	
6. ED Report	6:35-6:50	K. Bunnelle	Inform and Discuss Vote if necessary	
5. Executive Session	6:50-7:30	N. Rowles	Inform and Discuss Vote if necessary	610.021.3 Closed meetings and closed records authorized

Consent Agenda (Batch Vote)

- Minutes [December 11, 2023](#)
- Minutes [December 28, 2023](#)
- [November 2023](#) Check Register
- [December 2023](#) Check Register



Finance Report



FY24 Budget Update

- We met 2/22 to review January Financials
 - We forecast the school's year ending cash balance as \$2.1m, \$280k below budget with 48 days cash on hand.
 - Drop in attendance to 84% continues to impact projected revenue
- Areas of emphasis for remainder of year:
 - Tightening of internal controls and management of budget lines that are on track to exceed forecast (*i.e. food, transportation*)
 - Increasing attendance for Spring 2024

FY25 Budget Update

- We have begun projection budgeting for FY25:
 - Loss of ESSER funding will result in a roughly a 2M decrease in revenue
- Strategies we are exploring to prepare a balanced budget by June 24:
 - Setting feasible enrollment targets and attendance goals for next year
 - *Recommendation: 86% attendance goal and 957 target enrollment (PK-12)*
 - Discussing potential non-instructional staffing cuts
 - Cutting individual student direct expense lines and operating costs such as vendor contracts where possible
 - This Spring we will closely have to monitor...
 - Waitlists and enrollment patterns this Spring
 - Final WADA amount provided by State



Academic Committee



- 24-25 Calendar - for approval
 - Transportation - FYI
 - Bell Schedule - FYI
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Annual Calendar - 2024-2025

Headline: Seeking Board approval for Calendar (includes min hrs w/ strong buffer)

[Annual calendar Link](#)

Key Changes

- **More instructional days**
 - Addresses problem of being close to state minimum for total hours
 - 175 instructional days: matches more closely what our curricula call for
 - 1133 hours: greater than 1044 hours required by MO
- **Mental health days moved slightly**
 - Reposition to where days felt needed most
- **Conferences follow a Thursday instructional day / Friday no instruction format**
 - Helps us reclaim 2 instructional days

Transportation - 2024-25

Headline: Plan is to provide buses Kinder through 12th grade

Key details

- **Restores busing to Endeavor Campus**
 - Connected to bell schedule changes
- **More fiscally responsible than Assist**
 - Decrease in cost of \$200k
- **Internally tiered routes**
 - Helps with driver recruitment
 - Helps with reliability
- **Policy Changes**
 - Improve discipline handbook for buses

Bell Schedule - 2024-25

Headline: Updated Bell Schedule to support busing

Bell schedule [Link](#)

Key Changes

- **Wednesday Afternoon PD**
 - Addresses need for uniform PD approach across region
 - Wednesdays chosen to support attendance (over Fridays)
 - Surveying parents currently to assess need for after-care on Wednesday
- **Later Endeavor start time: ~20-30 min later**
 - Endeavor starts at ~8:25 for students
 - Accommodates tiered busing plan
- **Slightly shorted teacher hours**
 - 3hrs less per week than this year
 - Enabled by prioritizing Wednesday for PD

Upcoming Academic Dates

- March
 - 1: End of Quarter 3
 - 4: Start of Quarter 4
 - 5-May 5: Expected Dates, Kurt Bunnelle Parental Leave
 - 5-7: Mock AP Tests at Legacy HS
 - 11-15: Anet Round 3 (grades 2-8)
 - 15: DIBELS reading Test (grades k-5)
 - 21-22: Parent Teacher Conferences
 - 25-29: Spring Break
- April
 - 9-10: Visit from Commission (Insignia Partners) - This visit will be composed of parent, staff, and student focus groups. It will also include a Board interview. No observations. **Betsy Brogan** is taking the lead on that visit (connecting with Insignia Partners).
 - 9: ACT, Junior Class
 - 22: Board Meeting
- TBD
 - Next scheduled academic committee meeting



Governance



ED Search - Update

Work Renewed - Retained search firm

- ▶ 2/23 - two person team visited both campuses and spent time with Staff and the Regional Team
- ▶ ED JD live today (2/26)

Timeline (may shift depending on team and talent availability):

- 2/12-2/23 - ED JD input window from various stakeholders
- 2/26 - ED JD posted and outreach to referred candidates
- 2/26-3/11 - Work Renewed (search firm) screening candidates
- w/o 3/18 - Work Renewed shares candidates with the selection committee, semi-finalists selected
- w/o 3/25 - Semi-finalist interviews
- w/o 4/8 - Finalists selected, and interview prep/scheduling
- w/o 4/15 - Finalist interviews and reference checking
- w/o 4/29 - Offer made



ED Report



Paternal Leave Details

- Julie is on leave...effective today :) See email from her for further details.
- Kurt is projected to go on leave March 5
- The following internal staff will serve as points of contact for committees in our absence

Finance Committee	Mayra and McRae
Academic Committee	Brogan
Governance Committee	Mayra
Development Committee	India



Executive Session



ED Selection Process

Considerations:

- WR will review all candidates and recommend semi-finalists
 - Governance Committee to review and confirm down-selects to semi-finalists
 - The Board will have access to all candidate credentials via their tracker
 - Members of the Selection Committee will participate in the Finalist interviews, not the semi-finalist round
 - Non-Board members of the Selection Committee will have input, not 'voting' rights
- Share target/connector companies, organizations, individuals we want WR to prioritize when sourcing and/or conducting referral conversations

ED Selection Committee

- Board Representation (with visibility throughout & pre-offer Board review):
 - Chris Perkins - Board coordination lead with WR
 - NaTika Rowles - Parent/Interim Board Chair
 - Charles King - Board & Community/Education Leader
- WR Reco 5 Members:
 - 1 student
 - 1 community member
 - 1 Staff rep from each campus
 - 1 Regional Leader
 - 1 KIPP ED/Foundation Leader

ED Selection Committee - Non-Board Members

Selection Committee Nominees:

- Teachers
 - Ally Fields - (MS)
 - Dr. LoRance Hendricks - self nominated (HS)
 - Kaley Patterson - self nominated (ELL)
 - Eric Hall
 - Michael Coleman
 - Demetrius Hampton
 - Ayana Hayes
- School Leaders
 - Shannon Adams - ES Asst. Principal
 - Christine Foster self nominated - MS Asst Principal
 - Mr. Taylor - ES Asst Principal
 - Amanda McRae - Asst Principal self nominated
- Regional Leaders
 - Mayra Bencomo - MD Finance & Reporting
 - Betsy Brogan - MD of Academics - II
 - Julie Cook self-nominated - Head of Talent & Programs
 - Kurt Burnelle (HoS)
- Community Members
 - ?
- Students
 - Natali Mambo (11th grade)
- KIPP EDs/Foundation Leaders
 - Kinnari Patel Smyth
- Networks
 - [SchoolSmart KC](#) - Angelique Nedved
 - [Great Jobs KC](#)
 - [Teach For America](#)
 - [Operation Breakthrough](#)
 - [Aligned](#)